

## UNITY SPIRITUAL CENTER

### POLICY FOR COMMUNITY OUTREACH PROGRAM

The church is currently in transition to a Mission Centric ministry in order to create a sustainable ministry and in order to focus on the inner work of looking at “who have I come here to be.”

The goal of this policy is to balance transforming the congregants’ lives through inner growth with serving others through community outreach.

The outreach program will have the following parameters:

1. Projects support agencies and organizations that provide needed services to the community and that can be vetted. 501c3 agencies preferred.
2. The community outreach takes limited congregant time and energy, and can be done quickly and easily.
3. The program must have someone from the congregation willing to facilitate it, in conjunction with the outreach coordinator and the Board outreach liaison.
4. The outreach program should support the community growth and not deflect too much energy outside the Mission Centric goal of transforming lives with inner growth.

#### OUTREACH COORDINATOR ROLE DESCRIPTION AND MINISTRY GUIDELINE

1. Outreach coordinator must be approved by the Board of Trustees
2. All outreach ideas and suggestions go to the outreach coordinator
3. The outreach coordinator will ensure the following criteria is met prior to presentation to the Board liaison.
  - a. The beginning and end of the project is 30 days or less.
  - b. Someone other than the outreach coordinator is lead on the project.
  - c. The benefactor of the project must be one of church’s approved agencies or groups. Coordinator is responsible for vetting the agencies.
  - d. All funds or products go directly to the benefactor and cannot be used by any future projects.
  - e. Projects can be done in conjunction with Spirit Groups.
  - f. Any outside groups requesting to work together with the ministry must meet above criteria.
4. The outreach coordinator will present in writing to the Board liaison any projects that meet the criteria before moving forward.
5. The Board liaison has authority to approve the project without Board approval providing all criteria has been met.
6. The Board liaison will report monthly at regularly scheduled Board meetings regarding any outreach projects and updates.